



2009-2010 Enrollment Waiting List Information

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Thank you for your interest in our school! In order to finalize your child's application for our 2009-2010 waiting list, the following documents must be submitted and in order:

- Student Registration form** completed and accurate (please be sure to answer all questions and fill in all areas). If your address or phone number change it is your responsibility to contact the school with updates. Inaccurate contact information will result in the loss of your seat, should one become available.
- Parent Involvement Acknowledgement** should be read, signed and submitted.
- Proof of Residency** must be submitted to verify that you legally reside in Cape Coral. *This can be an electric or water bill, signed lease agreement or a homestead exemption card.* **If you are residing with a relative or friend, a notarized letter must be submitted stating that you are residing with them. Your name and your child's name must be included and you must have a copy of one of the above mentioned proof of residence documents for the residence where you reside.
- Your Driver's License** must be photocopied for your student's file to ensure that you are the parent/guardian legally able to enroll your student in school.
- Copy of your child's IEP** (Individual Education Plan) must also be provided if your child is in an Exceptional Student Education (ESE) Program (this includes Speech, SB, CT, IA, OT, Gifted, etc).
- Proof of Custody** must be provided if the student does not live with both natural parents.

If your child is not currently in a Lee County Public School these additional documents are needed:

- Original Birth Certificate** must be brought in. A copy will be made and included with your student's documentation for eligibility.
- Florida Certificate of Immunization** (blue) **and Health Examination** (gold) must be submitted and current if your child is not already enrolled in a Lee County school.
- Your Child's Social Security Card** should be brought in and a photocopy will be made. Social Security Cards are used for identification.

Please be aware that submission of these documents does not guarantee your student a seat at Christa McAuliffe Charter Elementary School. This process secures your child a spot on the Enrollment Waiting List for the upcoming school year. If a seat becomes available, you will be contacted by the school and will then need to complete a Seat Accept Form and a Seat Release Form (if currently attending another Lee County School). You may contact the school at any time to determine your child's place on the waiting list. Please note: siblings of currently enrolled students and students transferring from Oasis Elementary are given first preference. Please request a Sibling Preference Form when submitting your paperwork.

If a seat becomes available and you are missing ANY of the above documents, or if your contact information is incorrect, your student may be bypassed or removed from the Enrollment Waiting List at that time.