

Help Wanted Ads

November 2009

Always Needed

Office Aides

Days & Times: All days are available, prefer someone from 8:30-11:00am or 2:00-3:30pm, but the times are flexible

Responsibilities: taking students to and from classrooms, answering phones, making photocopies, distributing mail, etc.

Kitchen Aides

Help needed **DAILY** to assist in the kitchen. You will be needed 1 hour shift, from 11:00am -1:00 pm.

Lunchroom Aides

Help needed **DAILY** from 11:15-1:00 to help open those stubborn milk and juice containers, wipe up spills, encourage picky eaters, help keep order...pretty much what you do at home.

Double hours for this job!!!

Events

Fall Festival

Saturday November 14th
Help is needed for planning, set up, running games and booths, trash patrol, clean up. Also, we need 10 x 10 canopies for the day.

Relay for Life Garage Sale

Saturday November 21st
Garage sale will be held at Oasis Middle School

Please donate items for the Garage Sale. Please bring donations to CME during regular school hours no later than November 13th. Large items can be brought in Friday November 13th between 4 and 6:30 p.m. We also need help setting up and selling items



Classrooms

Mrs. Fisher—Media

Needs someone to come in and catalog books. We have a lot of new books from the book fair that need to go on the shelf.

Ms. Douglas—Kgt

Needs someone to come in on Friday mornings to file student papers from 10:00—11:00.

Mrs. Smith—1st grade

Needs someone to look up books in her room and check and lable for AR.

4th grade

Needs pages pulled and hole-punched from work-books. Needs to be done in classroom.

Please place a check next to the positions you are interested in and someone will be in touch with you soon!

Name _____

Phone # _____ Email _____

Best time to contact you: Daytime Evening I am **NOT** available during school hours