



Help Wanted Ads

February 2010

Always Needed

Office Aides

Days & Times: All days are available, prefer someone from 8:30-11:00am or 2:00-3:30pm, but the times are flexible

Responsibilities: taking students to and from classrooms, answering phones, making photocopies, distributing mail, etc.

Kitchen Aides

Help needed **DAILY** to assist in the kitchen. You will be needed from 11am-1pm.

Someone specifically needed on March 5th & 8th.

Lunchroom Aides

Help needed **DAILY** from 11:15-1:00 to help open those stubborn milk and juice containers, wipe up spills, encourage picky eaters, help keep order...pretty much what you do at home.

Double hours for this job!!!

Events

Spring Book Fair

The theme is **BOOK FAIR DINER...all you can read!**

Mrs. Fisher is in need of diner and 50's themed props for decorating. Maybe you have some old 45's or a poodle skirt. Also needed is mustard and ketchup bottles (take it out of the pantry, you'll get it back). Napkin dispensers, old menus, signs, anything related to the theme.

The book fair dates are 4/30-5/7.

Help is also needed for planning and working the event.

Recording AR Books

This is a job that can be done at home.

We will provide the CD's and all necessary instruction. You can read to your children and earn hours at the same time!!

As there are hundreds of books, this will require a few dedicated people. You can also do this over the summer to get a head start on parent involvement hours for next year!!!

Classrooms

Mrs. Rone — 2nd Grade

Needs someone to come in daily from 12:30-1:40 to help during center time. She would like the same person every day, if possible.

Ms. Douglas—Kgt

Needs someone to come in Mon, Tues, Thurs and Fri from 10:00—10:30 to work with small groups of children on skills such as handwriting practice, sight words practice, and letter sounds. If necessary, different people can help on each day.

Bilingual Help Needed

We need bilingual help for our VPK registration **February 23rd & 24th** from 8-12. You will assist in translating for our Spanish speaking families and help with making copies.

Please place a check next to the positions you are interested in and someone will be in touch with you soon!

Name _____

Phone # _____ Email _____

Best time to contact you: Daytime Evening I am **NOT** available during school hours