



## VPK Enrollment Information

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Thank you for your interest in our Voluntary Pre-Kindergarten Program! The following information is VERY important if you want to register your child:

- ALL registrations are on a **first come, first served** basis.
- **February 22<sup>nd</sup> – 23<sup>rd</sup> – Sibling Preference Enrollment** We will be registering VPK students who currently have a sibling in the City of Cape Coral Charter School System (Christa McAuliffe Elementary, Oasis Elementary, Middle or High School). You may come anytime between **7:30 am and 3:30 pm**.
- **February 24<sup>th</sup> – Open Enrollment** We will be registering families that do not currently have a child in the City of Cape Coral Charter School System. Enrollment begins at **7:30 am**. Waiting numbers will be distributed to parents beginning at 6 am. You may call on Monday, February 27<sup>th</sup> for information on how many seats are available.

**STEP 1 – CERTIFICATE OF ELIGIBILITY:** In order to participate in a state VPK program, you must be provided with a Certificate of Eligibility. This can be obtained from Community Coordinated Care for Children (4C). Certificates are issued on a walk-in basis and their address is 2675 Winkler Avenue, Suite 300 in Fort Myers. The following documents must be brought with you in order to receive your Certificate of Eligibility.

1. **Original birth certificate** (children MUST BE 4 years old by September 1, 2012 in order to participate in a VPK program).
2. An **electric bill** showing the parents' name and address. This serves as proof of residency.

If you have any questions regarding this step, please call 4C directly at (239) 935-6100.

**STEP 2 – ENROLLMENT AT CHRISTA McAULIFFE:** The following documents must be brought with you in order to register your child for the VPK program at Christa McAuliffe Charter Elementary.

1. **Certificate of Eligibility** from 4C (refer to step 1)
2. A completed **Student Registration Form** (included with this packet)
3. **Original birth certificate**
4. **Proof of residency** (This must be a water bill, an electric bill or a signed lease agreement; phone bills, satellite and cable bills are **not** accepted.)
5. A current **blue immunization record** and **gold physical form** (within 12 months) are REQUIRED. These can be obtained from your pediatrician or the Lee County Health Department. If the blue card is a temporary, a current card must be submitted prior to the first day of class.
6. An **IEP** is required if your child is receiving any speech/language services or is enrolled in an early intervention ESE program with Lee County.
7. **Proof of Custody** must be provided if the student does not live with both natural parents.